

**Pleasant Grove
Joint Union School District**

3075 HOWSLEY RD. ☐ PHONE (916) 655-3235
PLEASANT GROVE, CALIFORNIA 95668

VOLUNTEER AND EMPLOYEE AUTO USAGE STATEMENT

The district's current automobile liability coverage policy requires that any employee of community volunteer who transports students on a school authorized trip, need to comply with the following requirements.

1. The individual's own automobile liability insurance will always be considered as primary coverage. The district's policy will provide coverage for excess damages over and above the individual's primary coverage.

2. All travel by private car requires prior approval by the site administrator (or designee), in order to establish that the activity is part of the district's program.

3. Volunteer drivers must be 21 years or older to drive on a trip.

The following minimum requirements must be met by the employee or volunteer to be able to transport students on trips.

1. I certify that the insurance coverage on my vehicle includes:
\$50,000/ 100,000 bodily injury liability, \$50,000 property and \$2000. medical.
2. I certify that my vehicle is equipped with seat belts for all occupants.
3. I certify that the auto listed below is regularly maintained and kept in good operating condition.
4. I certify that I meet the age requirement.
5. That the driver has a good driving record.
6. Must have a current and valid driver license

Name of driver _____ License # _____

Address _____ Vehicle make _____

_____ Year/ Model _____

Telephone _____ Vehicle capacity _____

Driver's Signature _____

Insurance Co. _____ Policy # _____

(return this form to your child's teacher or school office. Call the school if you have any questions)