


PLEASANT GROVE SCHOOL

Parent/Student Handbook 2009-2010



Pleasant Grove School Joint Union School District

3075 Howsley Road
Pleasant Grove, CA 95668
916-655-3235 FAX 916-655-3501
www.pgroveschool.org



Please sign
and return the
back pages.

VISION AND MISSION

Pleasant Grove School is a special place to learn! We have a rich history, traditional values, and progressive practices. As a learning community, we ardently believe **failure is not an option** and support our beliefs by putting effective practices into place.

We value strong fundamental, standards-based education while employing innovative, engaging teaching techniques to meet the variety of learning needs and styles we encounter. Our vision is one of **excellence in action** and **continuous learning** for *all of us*. We are not a complacent community of learners; everyone from community members to Board of Trustees to our custodians and bus drivers are integral to our success!



Pleasant Grove School District strives to educate students who, when they graduate, have high moral and ethical standards, an enthusiasm for learning, and who are equipped with the skills and knowledge necessary to excel in a global society.

MISSION

The mission of Pleasant Grove School is to maintain a positive school climate, a safe and orderly environment, and a standards-based academic program for all students. We accomplish this by:

- Teaching through the use of a rigorous standards-based curriculum;
- Integrating technology;
- Developing a highly qualified, committed staff;
- Actively involving parents, families, and the community in the educational process;
- Providing quality facilities and support services; and
- Upholding fiscal integrity.

The school does not merely provide services to children, it constantly assesses the results of the services it provides and keeps varying or adding services until every child is making it.

-Elementary Makes the Grade

STAFF

Annette Alberti
Interim Superintendent/Principal
annetea@sutter.k12.ca.us

CERTIFICATED STAFF

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CLASSIFIED STAFF

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Joyce Sullivan
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District Secretary
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Meagan Withrow
Office Assistant
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BOARD OF TRUSTEES

Joseph Gutierrez
School Board Member

John Hewitt
School Board President

Leo Hoyt
School Board Member

Stacy Reese
School Board Member

Shawn Withrow
School Board Member

STAY INFORMED

ACCESS TO SCHOOL STAFF

Parents are invited to meet with teachers and discuss their child's progress. As a general policy though, teachers and classrooms are not to be disturbed during school hours. Disruptions cut into valuable learning time. Please let the office help you deliver any forgotten article to your child or schedule appointments for you to speak with teachers. Parents are encouraged and invited to visit anytime. Please make arrangements directly with the teacher.

BOARD OF TRUSTEES MEETINGS

The School Board of Trustees meets every month on the second Tuesday of each month at 5:30 p.m. in the school cafeteria. All meetings are open to the public and your input is always appreciated.

CONNECT-ED PHONE SERVICE

You may receive calls from our district's automated calling system to let you know about upcoming events or emergency situations. It is important that you listen to your recorded message rather than calling the school for the information. In a crisis situation our phone lines need to be available for emergency resources. Parents will be notified via the Connect ED system with all updated information. In addition, emergency information will be posted on our website if possible.

EMAIL

School email addresses are listed on the school webpage and available in the handbook directory.

PARENT'S CLUB

Parent's Club meets in the school library once a month, on the first Tuesday of every month at 6:30 p.m. Parent's Club is a major contributor to our student activities and all parents, grandparents, and guardians are welcome to participate!

SCHOOL NEWSLETTER

The *News & Views* goes home every month. Upcoming information and local events are published. The newsletter is also available on the website.

VISITORS

All visitors to the school are required to stop by the office to sign in and receive a visitor's badge.

WEBSITE

Our website is located at www.pgroveschool.org. The website provides information regarding the district, school, and classrooms. You and your students can view lunch menus, calendars, download forms and check for class assignments in one easy location.

SCHOOL CALENDAR



PLEASANT GROVE SCHOOL CALENDAR

2009 – 2010

"A California Distinguished School"

Please see calendar on the Calendar Page on Website

SCHOOL NOT IN SESSION

| | |
|-------------|------------------------|
| 09/07 | Labor Day |
| 11/11 | Veteran's Day |
| 11/23-27 | Thanksgiving Break |
| 12/21-01/01 | Winter Break |
| 01/18 | Martin Luther King Day |
| 02/08 | Lincoln's Birthday |
| 02/15 | Washington's Birthday |
| 04/02-04/09 | Spring Break |
| 05/31 | Memorial Day |

TRIMESTERS

| | |
|-------------|----------------------------------|
| November 13 | End of 1 st Trimester |
| February 26 | End of 2 nd Trimester |
| June 3 | End of 3 rd Trimester |

MONDAY MINIMUM DAY 1:00 DISMISSAL

| |
|------------------------|
| August 24, 31 |
| September 14, 21, 28 |
| October 5, 12, 19, 26 |
| November 2, 9, 30 |
| December 7, 14 |
| January 4, 11, 25 |
| February 1, 22 |
| March 1, 8, 15, 22, 29 |
| April 12, 19, 26 |
| May 3, 10, 17, 24 |

PARENT CONFERENCES MINIMUM DAY DISMISSAL 12:30

| |
|------------------|
| November 16 - 20 |
| March 4 & 5 |

ENROLLMENT

ADMISSIONS

Children in California have the right to a free and appropriate education. California State law provides the following:

A child who will be 5 years old on or before December 2 of the school year, will be admitted to kindergarten at the beginning of the school year.

ENROLLMENT

To enroll a student the following is required:

- A birth certificate or equivalent and a transfer slip or report card from previous school
- Proof of residency
- Evidence of immunizations

HOMELESS

Students are guaranteed enrollment in school if they live:

- In a shelter (family, domestic violence, youth shelter or transitional living program)
- In a motel, hotel, or weekly rate housing
- In a house or apartment with more than one family because of economic hardship or loss
- In an abandoned building, in a car, at a campground, or on the street
- In temporary foster care or with an adult who is not your parent or guardian
- In substandard housing (without electricity, water, or heat)

HEALTH ASSESSMENT

Proof of a recent health examination is required within 90 days of entry into the first grade. The screening

must have been completed within the prior 18 months. This examination must be performed by a licensed physician or you may contact the Sutter County Health Department to schedule an appointment. Please contact the school office at (916)655-3235 for the assessment form or download it from our website.

IMMUNIZATIONS

California requires every student be immunized. Students without immunization records may be excluded from attending school. Objections to immunization based on religion or personal beliefs may be discussed and a waiver granted.



DENTAL HEALTH ASSESSMENT

California requires that your child have an oral health assessment by May 31st in kindergarten or first grade, whichever is his/her first year of public school. The assessment must be performed by a licensed dentist or other licensed/registered dental health professional. (Oral health assessments that have happened within the 12 months before your child enters school also meet this requirement. Please contact the school office at (916)655-3235 for the assessment form or download it from our website.

ATTENDANCE

ATTENDANCE

Good school attendance is the first step in helping children become successful in school. Frequent absences hurt a child's academic performance. Although occasional student absences cannot be prevented, we encourage regular student attendance for everyone's benefit. *The school does not receive funding for days students are absent for any reason.* Give your child a boost. Be sure they get to school on time everyday!

ABSENCES

Verification by a parent can be made by phone, note, message left on the recorder, or in person. Absences for reasons other than illness, medical appointments, or family funeral are considered unexcused for truancy purposes.

EXTENDED ABSENCE

Independent Study contracts are available for absences of five or more days. Please contact the school a minimum of three weeks in advance to make arrangements.

TARDINESS

Students who are not in their classrooms at the starting times are considered tardy. Students who arrive late to school, must report to the school office before going to their classrooms.

TRUANCY

Any student who is absent from school unexcused and/or over 30 minutes late unexcused for more than 3 days is legally truant. A student may not leave the school premises while school is in session except in case of an emergency or approved early dismissal.

EXCLUSION FROM SCHOOL

State law or county health ordinance requires that children are excluded from school for these reasons: contagious health problems or lack of immunizations. Parents may contact the school or county public health department for more information on communicable diseases such as chicken pox, pink eye, or hepatitis if unsure of when students may return to school.

Head lice causes children to miss important class time if not cleared up right away. Parents are expected to treat, remove all eggs (nits), and return the student to school within 24 hours.

MAKE-UP WORK

Students shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided, and upon satisfactory completion within a reasonable period of time, shall be given full credit.

INSTRUCTIONAL PROGRAMS

ACADEMIC STANDARDS

Pleasant Grove Joint Union School District has high academic standards and expects all students to work hard to achieve their potential.

PROGRESS REPORTS

Progress reports are sent home to all students at mid-trimester. *All progress reports must be signed by the parent and returned to the teacher.*

STUDENT ACHIEVEMENT REPORT

Students receive a Student Achievement Report (SAR) at the end of each trimester. Parent/Teacher conferences are held for every student in November, and as requested by parent or teacher in March. Discussions with teachers are encouraged at any time - not just at scheduled parent-teacher conferences.

SAR DESCRIPTOR

Kindergarten - 3rd Grades Academic Standards Achievement

Mastered Standard (+)

The student regularly meets and demonstrates proficiency in the standard. The student, with limited errors, grasps and applies the key concepts, processes, and skills for the grade level.

Approaching Mastery (√)

The student is beginning to and occasionally does meet the standard. The student is beginning to grasp and apply the key concepts, processes, and skills for the grade level but produces work that contains many errors.

Needs Improvement (N)

The student is not meeting the standard. The student is not demonstrating an understanding of the concepts, processes, and skills of the grade level standard.

N/A

Not assessed for this trimester



4th - 8th Grades Academic Standards Achievement

Advanced (4)

The student consistently meets and at times exceeds the standard. The student, with relative ease, grasps, applies, and extends the key concepts, processes, and skills for the grade level.

Proficient (3)

The student regularly meets and demonstrates proficiency in the standard. The student, with limited errors, grasps and applies the key concepts, processes, and skills for the grade level.

Approaching (2)

The student is beginning to and occasionally does meet the standard. The student is beginning to grasp and apply the key concepts, processes, and skills for the grade level but produces work that contains many errors.

Beginning (1)

The student is not meeting the standard.

N/A

Not assessed for this trimester

INSTRUCTIONAL PROGRAMS

ENGLISH LEARNER PROGRAM

English learners are provided with access to well-articulated, standards-based core curriculum regardless of program placement. The program placement settings through which students progress are:

Structural English Immersion (SEI): This model provides instruction for all subjects in English for students who are learning the language (CELDT score Beginning (Level 1), Early Intermediate (Level 2), or Intermediate (Level 3) and may include primary language support when needed. English learners receive instruction in ELD and core subjects through effective teaching strategies from trained, authorized personnel using district adopted textbooks, supplementary instructional materials, and Specially Designed Academic Instruction in English (SDAIE) strategies.

Mainstream English with Appropriate Support: This model, designed for students with reasonable fluency (students with an overall CELDT score at the Early Advanced (Level 4) or above) provides all instruction in English with additional and appropriate services as needed in order to make academic progress and meet the requirement to be reclassified as fluent English proficient (FEP).

English learners receive instruction in ELD and other core subjects through effective teaching strategies from trained, authorized personnel using district adopted textbooks and supplementary instructional materials. Instruction is based on ELD and grade level content standards. At any time, including during the school year, a parent or guardian may have his/her child moved into an English language mainstream classroom.

Alternative Program (AP): Currently Pleasant Grove School District does not offer an alternative program. Should a school acquire twenty or more students of a given grade level and parental exception waivers are granted, the district will make every effort to provide an alternative program that would be better suited for the overall educational development of the students. For example: Students may be placed in a primary language classroom with a parental waiver and site approval. Classes are formed based on the needs of 20 or more students at a given grade level, at the same school. Parents and guardians are informed that a pupil under age ten must be placed for not less than 30 calendar days in an English-language classroom for the first year of enrollment. Staff members may recommend an alternative placement for a student; however parents have the right to refuse the staff recommendation.

INSTRUCTIONAL PROGRAMS

GATE

The District utilizes traditional (standardized tests) and non-traditional (student products from school and home, classroom observations, and interim assessments) instruments in identifying gifted students. Participation in the GATE program is available to all students. Programs offered may include art, science, computer technology, drama, choir, and/or writing. Some classes are offered during regular school hours and others may be offered on an after school basis.

PSYCHOLOGICAL SERVICES

The school is assigned a school psychologist from the Sutter County Schools Office. This psychologist, with parent consent, tests students for special programs. The psychologist also provides parent consultation on a request basis.

SPECIAL EDUCATION

The school offers county operated Resource Specialist Program (RSP) and Speech & Language services on the Pleasant Grove School campus. Additional services are offered at other school sites through county operated programs. The district strives to provide an educational program to meet the needs of all school-aged children within the district. A student shall be referred for special education instruction only after the resources of the regular education program have been exhausted. If a student is referred to special education, parents will

receive a notification of rights and an explanation of proposed assessments. After assessments have been completed, a Student Study Team meets to discuss findings. Individualized Education Plans and the student's progress based on the plan will be reviewed with the parent/guardian at least annually.

TITLE 1

Pleasant Grove is a targeted assistance Title I school, and as such, services are provided to students who meet the criteria. The goal of the Title I program is to enable participants to meet the challenging state content standards that all children are expected to master. Title I services are provided by a highly qualified teacher and/or paraprofessional. Services will be provided based on student needs.



PROGRAMS

CAMP SHADY CREEK

Students in sixth grade participate in this week long outdoor science program.

CHILDCARE PROGRAM

Childcare is offered before school beginning at 7:00 a.m. until 7:45 a.m. and after school until 6:00 p.m. on school attendance days only. Students attending childcare are expected to abide by all school rules and behavior standards.

DRUG, ALCOHOL AND TOBACCO PREVENTION

The use of drugs, alcohol and tobacco affects the health and well-being of students. The school offers substance abuse prevention instruction through in-class lessons.

EXTRACURRICULAR ACTIVITIES

To be eligible to participate in extracurricular activities, students must demonstrate satisfactory educational progress in the previous grading period including but not limited to maintenance of a minimum of 2.0 grade point average and complete class work and homework (students become ineligible if they are placed on a homework contract). To be eligible for participation in extracurricular activities, each student shall maintain a positive record of citizenship. Students become ineligible to participate that week if they receive a detention and for the season or duration of the class if they receive a second detention or

any kind of suspension. On game days, students must attend school a minimum of three hours to be eligible to play in the game.

HEALTH INSTRUCTION

Upon written request of the parent or guardian, a student may be excused from health instruction which conflicts with their religious training or beliefs.



INSTRUMENTAL MUSIC

With parent permission, students in selected grades may participate in a basic instrumental music course. In some cases parents may need to provide their child's instrument.

LIBRARY

The County Branch Library is housed on campus and is open to students and the public 2 days a week.

PHYSICAL EDUCATION

All children are required to participate in our physical education program. Parents may request in writing to excuse a child from physical education for no more than three consecutive days. If a child is to be excused for more than 3 days, a doctor's note is required. Students who are not able to participate in PE will not be permitted to play at recess. Students in 5th-8th grades must wear a designated PE shirt. PE grade will be lowered and green slips will be issued after 5 days of no PE shirt. Detentions will be issued after 10 days. Shoes appropriate for physical activity must be worn at all times.

PROGRAMS

SCHOOL LUNCH PROGRAM

Pleasant Grove School provides a nutritious breakfast and lunch program. Breakfast is served from 7:45-8:05 a.m. and lunch is served from 11:30 – 12:00. Free and reduced price meals are available if a family qualifies according to income standards provided by the National School Lunch Program. Applications are available on our website and distributed the first week of school. Menus are sent home and posted on our web site at the beginning of each month. Meals for the day, week or month may be purchased each morning in the cafeteria.

2009-2010 Breakfast & Lunch Prices

\$1.75 Breakfast w/milk

\$2.50 Lunch w/milk

\$.50 Milk only



POSITIVE RECOGNITION

Students are recognized for a variety of successes each trimester.

Principal's List: Awarded to students in 4th - 8th grades. 3.5 or above FINAL level grade (band excluded) and no single FINAL level grade of 2.0 or lower.

Honor Roll: Honor Roll is awarded to students in 4th – 8th grades. 2.75 FINAL level grade (band excluded) and no single FINAL level grade of 2.0 or lower.

Perfect Attendance: Students receive recognition for 100% attendance each trimester. They may not have any absences or unexcused tardies to be eligible.

Excellent Behavior: Students are recognized for outstanding citizenship. Students have not received any citations, behavior detentions, or office referrals.

Panther Award: A special award given by teachers each trimester for special recognition or exemplary behavior.

GOOD BEHAVIOR ACTIVITY

Students who maintain good behavior during the year are rewarded with an activity/trip sponsored by Parents Club. Behavior standards are set by grade levels and sent home for parent review.

PHONE HOME AWARD

A certificate good for one free phone call to parents to announce a job well done at school.

SCHOOL ASSEMBLIES

Classes are recognized for outstanding efforts and participate in school-wide singing, spirit building, and goal setting. Blue Ribbon Awards are presented for classes who meet their goals, and a class party is hosted by the principal when classes receive 2 blue ribbons. Each child's birthday is recognized during assemblies.

WALL OF FAME

Recognition of students throughout the year by any staff member for student growth, success, or other accomplishment.



BUS RULES

BUS RULES

Students shall follow school rules and the instructions of the school bus driver, who is in charge at all times. Any student deemed by the driver to jeopardize the safety of riders will be appropriately disciplined according to rules and policies of the District.

- Arrive at your assigned bus stop five (5) minutes before the bus is scheduled to arrive.
- Live animals (other than service dogs), hazardous or destructive objects of any kind will not be allowed on the bus.
- No trading cards, CD or tape players, hand-held games or other electronic devices are allowed on the bus.
- Food and/or drink items are not allowed on the bus.
- Respect the rights and property of others on the bus and at the stop.
- Keep all parts of the body inside the bus.
- Do not use profane language, obscene gestures, create excessive, or unnecessary noise.
- Do not damage or deface any part of the bus, tamper with the radio, bus controls, emergency exits or other equipment, shoot at or throw away objects inside or outside of the bus, or in any way endanger the safety of others.
- Be courteous and respectful to the bus driver, other students and passers-by.

- Obey the request of the bus driver.
- The bus driver must have parental permission for a student to exit the bus at a stop other than his/her regular stop.
- Students being escorted across a street must always cross in front of the bus.
- Students being escorted across a highway, street or roadway will exit the bus after the driver. They will remain at the side of the bus on the sidewalk or roadside until the driver indicates to the students that it is safe to cross the street. The students then will cross the street in front of the bus between the bus and the bus driver.
- Students shall go directly to and from their bus stops. They shall follow all pedestrian safety rules.
- Students shall stay out of the danger zone (10 feet from the bus, around the entire bus).
- Students shall ask the driver for assistance if they have lost something under the bus.

Consequences of Bus Infractions

1. Driver verbally warns student.
2. Citation issued.

Students may be denied bus privileges for:

- 2nd citation 3 days
- 3rd citation 5 days
- 4th citation 10 days or rest of school year

DISCIPLINE PLAN

ASSERTIVE DISCIPLINE

Every child has a right to learn in a safe, secure, and peaceful environment that is free from disruption and students must respect the rights and welfare of others. Our school follows an assertive discipline program of consistent rules, consequences, and rewards.

BEHAVIOR STANDARDS

Parents, teachers, the principal, and other school staff play an important role in shaping responsible student behaviors. To help with an atmosphere of orderly conduct, students are expected to:

- Attend school regularly and on time
- Obey all school and class rules
- Be respectful and follow directions of adults
- Be kind and courteous to schoolmates
- Use appropriate school language (no profanity)

Less severe infractions may result in disciplinary actions such as:

- Loss of recess
- Lunch or after-school detention
- Parent/teacher conference
- Loss of special privileges such as sports, assemblies, or good behavior activities/trips
- In school suspension
- Other consequences as defined by the Principal or teacher

Out of school suspensions from one to five days or other disciplinary action may be taken for infractions including but not limited to:

- Fighting
- Bringing dangerous objects to school

- Robbery or extortion
- Possession of or offering to sell any controlled substance, alcoholic beverage or intoxicant of any kind
- Damaging or stealing school property or personal property
- Possession of or the use of tobacco
- Disrupting school activities or willfully defying school personnel
- Habitual profanity, vulgarity or obscene acts

The Pleasant Grove JUSD is dedicated to ensuring that our campus is safe for everyone. Therefore, students may be recommended for expulsion if they bring a weapon on school grounds, cause serious physical injury to another person, unlawfully sell a controlled substance, or commit robbery or extortion. The Governing Board may expel students for a period of time during the trimester in which the offense is committed, and the following trimester. That means that a student may not attend Pleasant Grove School during the order of the expulsion.

VANDALISM & THEFT

Students may not damage, destroy, or steal property. The parents of a student who commits vandalism or theft will be held liable for damages. The school may withhold grades, diploma, and transcripts until damages are paid. If neither the student nor his/her parents can reasonably afford to pay, the District may provide a program of voluntary work for the student. The District reserves the right to contact law enforcement.

IMPORTANT INFORMATION

APPEARANCE/DRESS CODE

Students are expected to attend school clean and neat. Students are not permitted to wear attire that poses a safety problem or may be disruptive (including hair paint and writing on self). Boys and girls are not allowed to wear "muscle shirts", tube tops, spaghetti string tops, racer back tops, pajamas, or slippers.

All clothing must be hemmed and appropriate for classroom and physical activities, i.e. modest. T-shirts, polo, button, pull-overs and sweaters are appropriate dress. Shorts may be worn but must be as long as the end of fingertips placed at sides. In addition, clothing that has gang symbols, profanity, drug, alcohol or negative messages will not be permitted. Hats are to be worn correctly and removed when inside school buildings. Shoes must be worn at all times. Students are required to wear appropriate shoes for playground and PE (if flip-flops are worn, students should not be playing at recess).

ARRIVAL & DISMISSAL

Students arriving to school before 7:45 a.m. must check in to childcare. Students arriving after 7:45 must go directly to the cafeteria if eating breakfast. Students are not to be in the cafeteria, unless they are eating. Students not eating breakfast must go directly to the playground and remain until the bell rings. When dismissed for the day students are to report to the bus immediately. Students being picked up by parents

must use the crosswalk at the east end of the campus only. Parents who park across the street, must leave their cars and escort their child across. Additional parking spaces and a gravel lot are located at the west end of campus for dropping off and picking up students.

ELECTRONIC DEVICES, CELL PHONES, AND CAMERAS

Cell phones, radios, headsets, tape recorders, televisions, video game systems, iPods, mp3 players, and other electronic signaling or operational devices may not be brought to school campus, unless specifically authorized in writing. If a cell phone or camera phone is seen, it may be confiscated and kept in the front office for pick up by a parent/guardian. If camera phones are used on campus, they will be confiscated and the student disciplined. The school or staff are not responsible for lost, stolen or damaged items that should not be on campus.

FIELD TRIP PERMISSION NOTICE

During the school year your child may be taking field trips for the purpose of enriching and broadening their knowledge and understanding of a particular area of the curriculum. Your signature and authorization at the back of this booklet will allow your child to participate in trips for the entire year. You will be informed by the teacher about all field trips.

IMPORTANT INFORMATION

GUM/SEEDS

Chewing gum or eating sunflowers, pumpkin, or other seeds causes a mess on campus. Students who are chewing gum or eating seeds will receive after-school detention to perform school community service.

MEDICATIONS

Any student who must take prescribed medication at school must submit a statement signed by both the parent and physician authorizing the school to assist in administering medications per the physician's instructions (*Please see the web site for form*).

PROMOTION/RETENTION and INTERVENTION POLICY

The Pleasant Grove Board of Trustees has adopted a comprehensive policy for promotion/retention and intervention for children in grades K – 8 who are not meeting minimum performance standards. Pleasant Grove developed and implemented a policy of "no social promotion" as mandated by law and Board Policy #5123. Students who are failing to meet minimum grade level standards will be considered for retention.

Children who are in jeopardy of retention will be identified by staff as early as possible in the school year, and an Individual Intervention Plan (IIP) will be designed with parents to

help students achieve learning goals and standards.

RESOLVING CONCERNS

We welcome your feedback. Our district has a simple procedure for families to follow:

- Call your child's teacher and arrange a meeting to discuss the problem. *Usually, the answer becomes clear during this conversation.*
- If the problem is not resolved, call the principal to make an appointment to discuss the problem.
- If you still feel that your child's problem has not been resolved, the concern can be discussed with the Governing Board at their next scheduled meeting.

Our goal is to find a positive solution to meet the needs of each child.

TEXTBOOKS

Parent assistance is requested to help us maintain books for future students by helping their children care for their textbooks. Textbooks must be completely covered at all times (no cloth covers, paper grocery bags work the best). State funds don't pay for lost or damaged hardback or paperback books. Students and parents are responsible to pay for any damages or the replacement cost of lost books and school property. The replacement cost is available in the school office.



TECHNOLOGY USE

TECHNOLOGY USE AGREEMENT

Pleasant Grove School provides Internet access to all students and staff. Internet access allows classrooms and individuals to have access to information that originates from any point in the world. All users must agree to the guidelines in this handbook to have access to the Internet through their classrooms, library, or computer labs.

EDUCATIONAL PURPOSE OF INTERNET ACCESS

Our network system has been established for limited educational purposes including classroom activities, direct and independent learning activities, individual and collaborative writing and publishing, career development, personal productivity, and other high-quality learning activities. Our district has the right to place reasonable restrictions on the material and individuals who can access or post on the network system.

UNACCEPTABLE USES

Unacceptable uses of the Pleasant Grove School network system include issues related to personal safety, illegal activities, system security, inappropriate language, respect for privacy, respect for resources, plagiarism, and copyright infringement. The district network system may not be used for commercial purposes.

This means an individual may not offer, provide, or purchase products or services through the network. Individuals may not use the network for paid political lobbying. Individuals may use the network to communicate with elected representatives and to express personal opinions regarding political issues. Individuals should not post personal contact information about themselves or other people. Personal contact information includes one's name, address, telephone number, school address, work address, etc. No student should agree to meet with someone he/she has met online.

ILLEGAL ACTIVITIES

No individual user will attempt to gain unauthorized access to the school's network or go beyond authorized access. This includes attempting to log on through another person's account or access another person's files. No individual user will attempt to disrupt the district network system or destroy data by spreading computer viruses or by any other means. No individual user may use the district network to engage in any illegal act, such as arranging for a drug sale, engaging in criminal gang activity, threatening the safety of another person, etc. No individual user may use the PGJUSD network to participate in gambling activities.

TECHNOLOGY USE

CYBERBULLYING

The use of technology (i.e., computers, phones, electronic devices) to bully, threaten, or attack another person's well-being or character, on campus is strictly prohibited and punishable by law. Please report any incident of cyber bullying to the office immediately.

SYSTEM SECURITY

Each individual user is responsible for his or her individual account and should not provide his or her password to another person. All individual users will avoid the inadvertent spreading of computer viruses by following the district virus protection procedures when downloading software.

INAPPROPRIATE LANGUAGE

Restrictions against inappropriate language apply to public messages, private messages, and material posted on web pages. All users should use language appropriate for school situations. Individual users may not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language when using the District network. Individual users may not engage in personal attacks, including prejudicial or discriminatory attacks against another individual though the use of the district's network.



TECHNOLOGY USE

All parents & students must acknowledge receipt of this information and agree to the terms of these rules by signing the acknowledgement page provided at the end of this booklet.

**Child Care Service
2009-2010**

Pleasant Grove School offers morning childcare from 7:00 to 7:45 and after school child care, 2:40 - 6:00 pm to all students in grades K – 8. Extended hours will be offered on minimum days. No daycare services are available during school holidays and closures.

RATE SCHEDULE

There is a flat rate of \$3.50 per hour per child.

*****LATE CHARGES WILL BE ASSESSED FOR CHILDREN NOT PICKED UP ON TIME*****

Please complete the attached form and return to the school office. Only a limited number of children will be permitted on a daily basis. This may mean that last minute drop-in care calls **MAY NOT BE POSSIBLE!** A direct line to daycare is **916-302-6509**.

| CHILD(REN)'S NAME (PLEASE PRINT) | GRADE | DAYS/HOURS |
|---|--------------|-----------------------|
| _____ | _____ | services needed _____ |
| _____ | _____ | services needed _____ |
| _____ | _____ | services needed _____ |

| Parent's Name and Signature (s) | Phone |
|--|-----------------------|
| Print _____ | work _____ home _____ |
| Sign _____ | cell _____ |
| Print _____ | work _____ home _____ |
| Sign _____ | cell _____ |

Emergency Contact(s) (person school should contact if parent's are not available)

| | |
|-------|--------------|
| _____ | Phone# _____ |
| _____ | Phone# _____ |
| _____ | Phone# _____ |

Person(s) Permitted to Pick Up Child(ren)

| | |
|-------|--------------|
| _____ | Phone# _____ |
| _____ | Phone# _____ |
| _____ | Phone# _____ |

Food allergies, other allergies or health issues (childcare providers should be made aware of health restrictions: diet, diabetes, seizures) _____

Billing address: _____

ANNUAL PARENT NOTIFICATION

Student Names: _____

Along with this form, please return:

- **Student(s) Emergency Card**
- **Child care form** (We are asking that each family complete the child care form even if you don't anticipate the need to use care. In the event you unexpectedly need child care, we must have the completed form).
- **Family Demographics** (NEW STUDENTS ONLY)
- **Home Language Survey** (NEW STUDENTS ONLY)

Please initial that you have received and reviewed with your child:

Bus Rules and Regulations

____ We have read the bus rules and regulations and my child(ren) agree to follow them (page 12).

Field Trip Permission

____ My child has permission to go on field trips sponsored by the Pleasant Grove School District during the 2009-2010 school year. If emergency medical care is needed, Pleasant Grove School has my permission to authorize such treatment as detailed on student emergency card (page 14).

Promotion/Retention and Intervention Policy

____ I have read the Promotion/Retention and Intervention information and policy statement (page 15).

Internet Use Permission

____ I give permission for my child to access the Internet. I have discussed the rules with my child and agree to the conditions (page 16-17).

____ My child **MAY NOT** use the Internet. (Other alternatives for research and activities will be provided.)

Student/Parent Handbook

____ I have reviewed the Student/Parent handbook with my child(ren).

Parent Rights

____ I have received a copy of my Parent Rights (separate document).

My child and I have read and accept the rules, permissions, and policies as addressed in this handbook.

Parent Signature _____ Date _____

Student Signature(s) _____