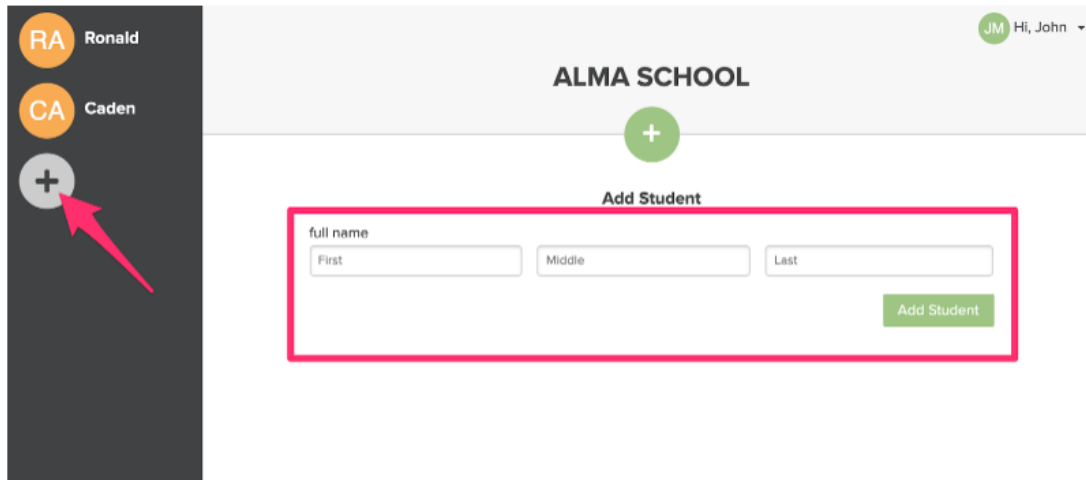


## Add a New Student in Alma Start

### Add a New Student

To add a new student, click the grey “+” on the left side of the screen (if you already have students created the “+” will be listed underneath their names). From there, you will enter the student’s first, middle, and last name. *(Note: Middle names are optional.)*



The screenshot shows the Alma School interface. On the left, a dark sidebar contains three user profile cards: 'RA Ronald', 'CA Caden', and a grey card with a white plus sign. A red arrow points to the plus sign. The main header area is light grey and contains the text 'ALMA SCHOOL' and a green plus sign. Below the header, the 'Add Student' form is displayed, enclosed in a red rectangular border. The form has a 'full name' label and three input fields: 'First', 'Middle', and 'Last'. A green 'Add Student' button is located at the bottom right of the form. In the top right corner of the main area, there is a user profile for 'JM Hi, John' with a dropdown arrow.

Once you have added the student, click the  at the top right to add a process.